



New Hampshire  
Department of  
Revenue Administration

2021  
MS-737

Proposed Budget

Holderness

For the period beginning July 1, 2021 and ending June 30, 2022

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: February 18, 2021

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
KEN EVANS	Chair	Kenneth Evans
Kevin Barrett	Member	
TODD ELGIN	Member	Todd Elgin
Robert MALONEY	Member	Robert Maloney
DAYNA TITUS	Member	Dayna Titus
Carolyn Mello	School Board LIASON	Carolyn Mello
Kelly Schwaner	Select Board Rep.	Kelly L. Schwaner

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 6/30/2020	Appropriations for period ending 6/30/2021	Selectmen's Appropriations for period ending 6/30/2022 (Recommended)	Selectmen's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	04	\$143,945	\$144,626	\$147,387	\$0	\$147,387	\$0
4140-4149	Election, Registration, and Vital Statistics	04	\$84,743	\$95,931	\$93,358	\$0	\$93,358	\$0
4150-4151	Financial Administration	04	\$63,604	\$67,451	\$68,635	\$0	\$68,635	\$0
4152	Revaluation of Property	04	\$28,342	\$69,000	\$29,004	\$0	\$29,004	\$0
4153	Legal Expense	04	\$26,934	\$25,000	\$35,000	\$0	\$35,000	\$0
4155-4159	Personnel Administration	04	\$383,165	\$402,191	\$472,103	\$0	\$472,103	\$0
4191-4193	Planning and Zoning	04	\$19,625	\$25,702	\$26,125	\$0	\$26,125	\$0
4194	General Government Buildings	04	\$13,551	\$17,575	\$17,600	\$0	\$17,600	\$0
4195	Cemeteries	04	\$2,888	\$3,975	\$3,525	\$0	\$3,525	\$0
4196	Insurance	04	\$35,694	\$37,376	\$40,474	\$0	\$40,474	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$802,491</b>	<b>\$888,827</b>	<b>\$933,211</b>	<b>\$0</b>	<b>\$933,211</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	04	\$489,872	\$499,974	\$505,694	\$0	\$505,694	\$0
4215-4219	Ambulance	04	\$50,648	\$51,072	\$52,167	\$0	\$52,167	\$0
4220-4229	Fire	04	\$183,378	\$193,093	\$207,165	\$0	\$207,165	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	04	\$34,775	\$1,000	\$1,000	\$0	\$1,000	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$758,673</b>	<b>\$745,139</b>	<b>\$766,026</b>	<b>\$0</b>	<b>\$766,026</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	04	\$334,831	\$376,758	\$346,503	\$0	\$346,503	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	04	\$5,338	\$5,750	\$5,750	\$0	\$5,750	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$340,169</b>	<b>\$382,508</b>	<b>\$352,253</b>	<b>\$0</b>	<b>\$352,253</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	04	\$231,985	\$289,962	\$300,279	\$0	\$300,279	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	04	\$0	\$1,000	\$1,000	\$0	\$1,000	\$0
<b>Sanitation Subtotal</b>			<b>\$231,985</b>	<b>\$290,962</b>	<b>\$301,279</b>	<b>\$0</b>	<b>\$301,279</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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<b>Health</b>								
4411	Administration	04	\$14,172	\$14,336	\$14,812	\$0	\$14,812	\$0
4414	Pest Control	04	\$1,500	\$1,500	\$1,500	\$0	\$1,500	\$0
4415-4419	Health Agencies, Hospitals, and Other	04	\$34,408	\$42,489	\$44,035	\$0	\$44,035	\$0
<b>Health Subtotal</b>			<b>\$50,080</b>	<b>\$58,325</b>	<b>\$60,347</b>	<b>\$0</b>	<b>\$60,347</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	04	\$3,742	\$10,000	\$10,000	\$0	\$10,000	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$3,742</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	04	\$60,873	\$73,120	\$73,996	\$0	\$73,996	\$0
4550-4559	Library	04	\$135,976	\$160,043	\$165,636	\$0	\$165,636	\$0
4583	Patriotic Purposes	04	\$300	\$1,500	\$1,500	\$0	\$1,500	\$0
4589	Other Culture and Recreation	04	\$6,671	\$8,650	\$9,450	\$0	\$9,450	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$203,820</b>	<b>\$243,313</b>	<b>\$250,582</b>	<b>\$0</b>	<b>\$250,582</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources		\$2,179	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	04	\$7,691	\$3,600	\$3,614	\$0	\$3,614	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$9,870</b>	<b>\$3,600</b>	<b>\$3,614</b>	<b>\$0</b>	<b>\$3,614</b>	<b>\$0</b>



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<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$202,011	\$160,500	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$5,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$297,388	\$389,660	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$499,399</b>	<b>\$555,160</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$2,677,312</b>	<b>\$0</b>	<b>\$2,677,312</b>	<b>\$0</b>



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Special Warrant Articles

Account	Purpose	Article	Selectmen's	Selectmen's	Budget	Budget
			Appropriations for	Appropriations for	Committee's	Committee's
			period ending	period ending	period ending	period ending
			6/30/2022	6/30/2022	6/30/2022	6/30/2022
			(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4152	Revaluation of Property	07	\$25,000	\$0	\$25,000	\$0
	Purpose: Capital Projects and Purchases					
4902	Machinery, Vehicles, and Equipment	07	\$45,000	\$0	\$45,000	\$0
	Purpose: Capital Projects and Purchases					
4902	Machinery, Vehicles, and Equipment	08	\$25,000	\$0	\$25,000	\$0
	Purpose: To see if the Town will vote to raise and appropri					
4909	Improvements Other than Buildings	07	\$179,150	\$0	\$179,150	\$0
	Purpose: Capital Projects and Purchases					
4915	To Capital Reserve Fund	05	\$391,500	\$0	\$391,500	\$0
	Purpose: Appropriate funds to 17 different CRFs					
4915	To Capital Reserve Fund	06	\$12,000	\$0	\$12,000	\$0
	Purpose: To see if the town will vote to raise and appropri					
Total Proposed Special Articles			\$677,650	\$0	\$677,650	\$0



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Individual Warrant Articles

Account	Purpose	Article	Selectmen's	Selectmen's	Budget	Budget
			Appropriations for	Appropriations for	Committee's	Committee's
			period ending	period ending	period ending	period ending
			6/30/2022	6/30/2022	6/30/2022	6/30/2022
			(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
4902	Machinery, Vehicles, and Equipment	09	\$26,000	\$0	\$26,000	\$0
<i>Purpose: To see if the town will vote to raise and appropri</i>						
Total Proposed Individual Articles			\$26,000	\$0	\$26,000	\$0



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Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2020	Selectmen's Estimated Revenues for period ending 6/30/2022	Budget Committee's Estimated Revenues for period ending 6/30/2022
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$12,590	\$0	\$0
3180	Resident Tax	04	\$0	\$5,000	\$5,000
3185	Yield Tax	04	\$18,070	\$12,400	\$12,400
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	04	\$0	\$100	\$100
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	04	\$17,322	\$31,000	\$31,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$47,982	\$48,500	\$48,500
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	04	\$17,438	\$14,100	\$14,100
3220	Motor Vehicle Permit Fees	04	\$527,512	\$518,000	\$518,000
3230	Building Permits	04	\$9,246	\$11,100	\$11,100
3290	Other Licenses, Permits, and Fees	04	\$13,683	\$14,035	\$14,035
3311-3319	From Federal Government		\$26,183	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$594,062	\$557,235	\$557,235
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	04	\$108,347	\$54,000	\$54,000
3353	Highway Block Grant	04	\$96,380	\$50,000	\$50,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$11	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$204,738	\$104,000	\$104,000





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**Revenues**

Account	Source	Article	Actual Revenues for period ending 6/30/2020	Selectmen's Estimated Revenues for period ending 6/30/2022	Budget Committee's Estimated Revenues for period ending 6/30/2022
<b>Charges for Services</b>					
3401-3406	Income from Departments	04	\$174,853	\$208,375	\$208,375
3409	Other Charges	04	\$1,852	\$800	\$800
<b>Charges for Services Subtotal</b>			<b>\$176,705</b>	<b>\$209,175</b>	<b>\$209,175</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$15,000	\$0	\$0
3502	Interest on Investments	04	\$77,768	\$15,275	\$15,275
3503-3509	Other	04	\$50,353	\$49,600	\$49,600
<b>Miscellaneous Revenues Subtotal</b>			<b>\$143,121</b>	<b>\$64,875</b>	<b>\$64,875</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	07	\$27,586	\$10,000	\$10,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	07, 08	\$411,191	\$254,150	\$254,150
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$438,777</b>	<b>\$264,150</b>	<b>\$264,150</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	06, 09, 08	\$0	\$48,000	\$48,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$48,000</b>	<b>\$48,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$1,605,385</b>	<b>\$1,295,935</b>	<b>\$1,295,935</b>



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**Budget Summary**

<b>Item</b>	<b>Selectmen's Period ending 6/30/2022 (Recommended)</b>	<b>Budget Committee's Period ending 6/30/2022 (Recommended)</b>
Operating Budget Appropriations	\$2,677,312	\$2,677,312
Special Warrant Articles	\$677,650	\$677,650
Individual Warrant Articles	\$26,000	\$26,000
Total Appropriations	\$3,380,962	\$3,380,962
Less Amount of Estimated Revenues & Credits	\$1,295,935	\$1,295,935
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,085,027</b>	<b>\$2,085,027</b>



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Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$3,380,962</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$3,380,962</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$338,096
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount ( <i>Difference of Lines 9 and 10</i> )	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	<b>\$3,719,058</b>